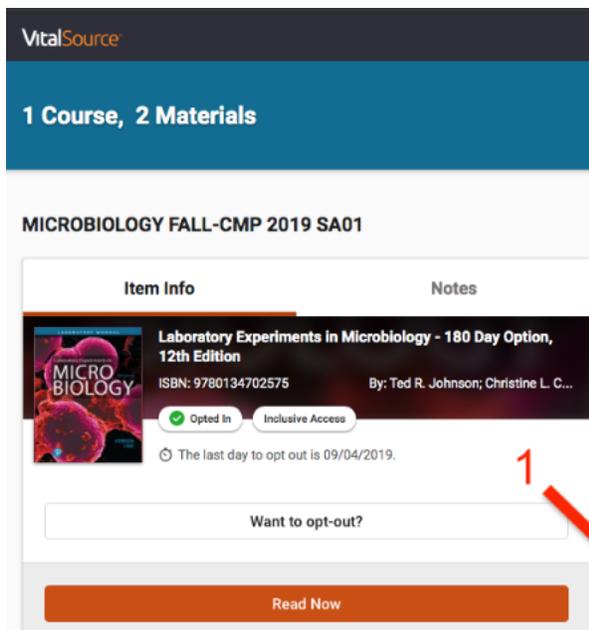


# Instructions for Inclusive Access

## Accessing your Inclusive Access Materials

You will have access to a platform where you can manage your opt-out decisions and/or access your Inclusive Access materials.

To access your Inclusive Access materials, log in to Canvas and navigate to the module called “TVCC Inclusive Access”. Click on the “Inclusive Access” link. After clicking on the link, you then will be able to access Launch, where all materials will be organized by course.

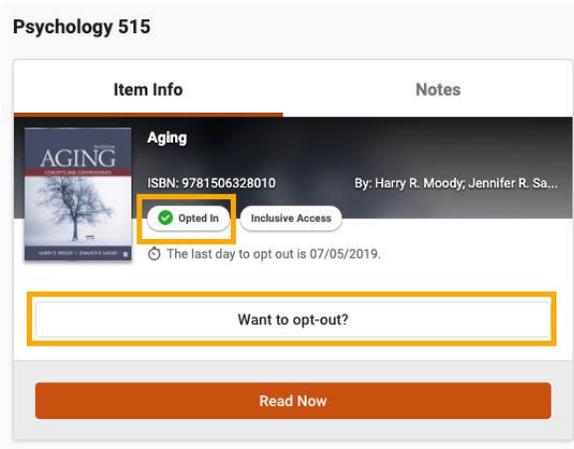


The screenshot shows the VitalSource interface. At the top, it says "VitalSource" and "1 Course, 2 Materials". Below that, the course is identified as "MICROBIOLOGY FALL-CMP 2019 SA01". The main content area is divided into "Item Info" and "Notes". Under "Item Info", there is a book cover for "Laboratory Experiments in Microbiology - 180 Day Option, 12th Edition" by Ted R. Johnson and Christine L. C... The ISBN is 9780134702575. There are two buttons: "Opted In" (with a green checkmark) and "Inclusive Access". Below these buttons, it says "The last day to opt out is 09/04/2019." At the bottom of the item info section, there is a text input field labeled "Want to opt-out?". A red arrow points to this field with the number "1" next to it. At the very bottom of the interface, there is a large orange button labeled "Read Now".

**If your course has a VitalSource eTextbook, you will be able to click on Read Now to immediately access your eTextbook.**

## Opt Out/In

Students will also have the option to opt-out of the materials for your course. If students do not wish opt-out of your materials, then proceed with clicking Read Now and no other action needs to be taken. If students wish to opt-out of the materials for the course, the last day to opt out appears in the middle of the card.



To opt out of the materials for this course, click Want to opt-out. A pop-up will appear prompting you to provide a reason for opting out as well as the last date to opt back in, should you change your mind.

**Please contact your instructor if you have questions about specific course inclusive access information.**